



## **Subcontracts Specialist, Senior**

**Please send your resume and cover letter to [jobs@mosaicatm.com](mailto:jobs@mosaicatm.com)**

Mosaic ATM, located in the Northern Virginia / Washington, DC Metro area, is seeking talented full-time Subcontracts Specialist, Senior, to add to our great team. We're looking for people who are passionate about subcontracting, and just as passionate about being part of a great team. **This position can be in office, hybrid, or fully remote.**

Are you a seasoned professional with experience leading teams to solve complex system problems? Do you like working with other professionals to design modernized, efficient and scalable solutions? Are you an independent learner and a motivated self-starter who takes initiative to produce great results? If so, read on...

### **What you'll be doing:**

- Develops, negotiates and administers subcontracts and other agreements of high dollar value, risk, and complexity, consistent with client requirements and procurement policies/procedures.
- Creates solicitations, supports proposals, conducts price and cost analysis, negotiates price/cost and price/cost related terms and other subcontract or other agreement provisions.
- Performs analysis of supplier proposals with respect to T's & C's, appropriate FAR clause flow-downs, proposed price/cost, schedule, and coordination of the technical response as it relates to the specifications/statement of work.
- Working with other program staff, plays a significant role in ensuring compliance with required performance.
- Participates on multi-functional teams to obtain business solutions on complex, nonstandard subcontract agreements.
- Regularly interacts with other procurement organization staff, functional peer groups, suppliers and internal customers.
- Represents Procurement in interactions with program management personnel on a variety of subcontracting matters.
- Regularly provides advice and counsel to business counterparts, specifically as it relates to risk identification and risk mitigation.

### **What you'll need to bring to this job:**

- Education: BS, Experience: 10-15 Years, PhD 5-10, MS 8-13, HS 14-19
- Excellent problem-solving skills
- Strong communication skills both verbal and written
- Flexibility to move between projects
- Responsible, Self-motivated, and innovative
- U.S. citizen or otherwise fully authorized to work in the U.S

## **Here's what WE bring to the table:**

- Great people: Work with some of the best and brightest people in the industry
- Awesome benefits: Standard benefits like health, dental, and vision insurance, 401k plan, and paid vacation.
- Plus, some unique stuff like paid overtime, local telecommuting, and profit sharing
- Relaxed office environment: Relaxed atmosphere, jeans are the norm, flexible scheduling
- Amazing company: Competitive salaries with annual compensation reviews, generous bonuses, good morale with fun teambuilding events

## **Company Overview**

Mosaic ATM is a dynamic and growing technology consulting firm specializing in aviation and air traffic control system development. Key clients of Mosaic ATM include NASA, the FAA, the Air Force, large Government Contractors and major Air Carriers.

[Mosaic ATM](#) is an Equal Employment Opportunity/Affirmative Action Employer.